



Information regarding the processing of personal data for persons contacting TORPOL S.A. who are not its contracting parties/potential contracting parties or their representatives/employees

[Data Administrator]

The data administrator is TORPOL S.A. (Company) with its registered office at 10G Mogileńska Street, 61-052 in Poznań

[Data Protection Officer]

Please contact the Data Protection Officer with regard to your data, e-mail: iod@torpol.pl

[Purpose and duration of personal data processing]

The administrator processes the contact information about the senders and addressees of the e-mail correspondence, contained in the content of this correspondence, for the purpose of:

- 1) enabling the e-mail contact with the administrator and undertaking contact with the addressees;
- 2) receiving letters, applications and requests in electronic form;
- 3) protecting against claims and pursuing potential claims.

We will store correspondence for one year, unless the messages contain content relevant for claim assertion or defense against a claim, in which case we will store selected messages for up to 10 years, i.e. until the expiration of the limitation period for claims under the Civil Code.

[Data Recipients]

The data will be made available to the entity providing IT systems administration services to the benefit of the Company.

[Legal grounds for processing personal data]

The legal basis for processing the data contained in the e-mail correspondence is:

- 1) Legitimate interest of the data administrator - in relation to incidental correspondence, by enabling electronic contact with the administrator (Article 6(1)(f) of the GDPR);
- 2) The administrator's legitimate interest in pursuing claims or protecting themselves against claims, in accordance with generally applicable legal provisions, in particular, the Civil Code (Articles 6(1)(f) and 9(2)(f) of the GDPR);
- 3) Voluntary consent by means of an explicit confirmation (Article 6(1)(a) GDPR);

[Data Subject's rights]

You have the right to access your data and the right of correction, deletion, and restriction of processing of the data, as well as the right to transfer, object, and to revoke your consent at any time without affecting the lawfulness of the processing that was carried out on the basis of your consent in time prior to its revocation.

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VIII Wydział Gospodarczy Krajowego Rejestru Sądowego
Kapitał zakładowy: 4 594 000 zł opłacony w całości



[President of the Personal Data Protection]

You have the right to lodge a complaint with the President of the Personal Data Protection if you believe that the processing of your personal data violates applicable data protection regulations.

[Providing data]

Providing Personal Data necessary to make contact and answer an inquiry is required to accept and handle the inquiry, whereas a failure to provide data results in the inability to handle service. The requesting person may also provide other data to facilitate contact or handling of the enquiry. The provision of other data is voluntary.